



NEW AGENCY REQUIREMENTS

Dear valued partner,

thank you for your interest in Norwegian Cruise Line.

We are pleased to create an agency account for you. Therefore we need the following documents:

- **Copy of your legal registration of business / excerpt from the commercial register**
- **Copy of corporate / franchise contract or other certificate if applicable**
- **Completed AB-04-FC/ABE - Form (see PDF Download)**
- **Signed agency contract (will be submitted to you via e-mail)**

Please submit all documents by mail, e-mail or fax to the following address:

**NCL (Bahamas) Ltd. Wiesbaden Office
Agency Support
Kreuzberger Ring 68
65205 Wiesbaden
Germany
E-Mail: agency-support@ncl.com
Fax: +49 (0)611 36 07 090**

Please note that we need all information/documents from you to be able to send you your Norwegian Cruise Line agency ID.

Thank you for your cooperation.

If you have any questions, please do not hesitate to contact the NCL Agency Support Team

by phone **+49 (0)611 36 07 144**

or by e-mail at **agency-support@ncl.com**

We are looking forward to a successful cooperation.

Your Norwegian Cruise Line Team



NORWEGIAN CRUISE LINE®

Appendix 3 to Retail Agreement

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NCL (Bahamas) Ltd.
Agency Support - Fax: 0049 (0)611 36 07 090

Name of travel agency: _____

Legal name (if different): _____

Street: _____ No.: _____

Postal code: _____ City: _____

Country: _____

Phone number: _____ Fax number: _____

Commercialization territory: _____

Phone no. to reach you in case of an emergency: _____

Legal representative of the company / travel agency General Manager Owner

First Name: _____ Last Name: _____

Private address: _____

Office management: _____

E-mail for ticketing: _____

General office e-mail: _____

Do you want to be activated for **online booking**? We offer 2 possibilities:

BOOK NORWEGIAN access / Desired username (5-12 letters): _____

Amadeus Cruise / Please enter your Amadeus office code (e.g. AMS12345): _____

Contact person for cruises with e-mail address: _____

Type of travel agency (please mark relevant):

free independent travel agency member of an agency chain

tour operator franchise agency

member of a cooperation, if yes which? _____

Legal form (according to legal registration of business / excerpt from the commercial register)

- | | |
|--|-----------------------------------|
| <input type="checkbox"/> Limited liability company | Commercial register number: _____ |
| <input type="checkbox"/> Registered merchant | VAT number: _____ |
| <input type="checkbox"/> Retailer | Tax number: _____ |
| <input type="checkbox"/> Civil law association | IATA number: _____ |
| <input type="checkbox"/> Other _____ | |

Bank information

Bank name: _____

IBAN: _____

BIC/SWIFT: _____

Or (if no IBAN and BIC/SWIFT available)

Account Number: _____

SWIFT Code: _____

Existing booking/s /Option/s: _____
(please advise option number/s)

As an Norwegian agency you agree to receive the latest information about Norwegian per e-mail.

Date: _____ Signature, Stamp: _____